



BOARD OF SELECTMEN RECORD OF MEETING
SEPTEMBER 17, 2019
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members Present: Richard H. Gray, Jr., Ray Bates, Ronald F. Brann, William Appel, Jr. and Andrew Ballantyne.

Members Absent: None.

Public Attending: Tom Reed, Richard Edwards and Sandra Isaac.

Employees Attending: Theresa L. Haskell (*Town Manager*), David Coons (*Transfer Station Attendant*), Tim Coston (*Transfer Station Supervisor*) and Debbie French (*Selectmen Secretary*).

Ray Bates called the meeting to order at 6:01 p.m. with the Pledge of Allegiance.

Previous Meeting Minutes:

Richard H. Gray, Jr. made a motion to approve the September 3, 2019 minutes as read seconded by Ronald F. Brann and approved 4-0-1 with William Appel, Jr. abstaining as he was not in the last meeting. An error was found after the vote on page 2 under Public Works (d) which was written as R-23 Royal Rockwood Insulation and should be R-23 Roxul Rockwool Insulation.

Richard H. Gray, Jr. made a motion to approve the September 3, 2019 minutes with the amendment of R-23 Roxul Rockwool Insulation seconded by Ronald F. Brann and approved 5-0-0.

Public Works – Keith Hall:

- a) Keith could not be here for the meeting, but Theresa said that the Griffin Road is paved as of yesterday and they will be back next week to pave the Coopers Mills Road.
- b) Quote on elevating trees on the Griffin Road: A price of \$2,400.00 per day was received from Brownies Landscaping and Tom Hawksley gave a price of \$1,200.00 per day with some help from our Public Works Department. Theresa and the Board said that they will be using Tom Hawksley to do this job with the help of the Public Works Department.
- c) Theresa said that she sent out 5 bids for the electrical work at Public Works.
- d) Ronnie wanted to know what the original contract price was for the paving bids which Theresa gave him.
- e) The stop ahead signs have been installed on the Griffin Road and the Vigue Road.
- f) The Weeks Mills Road cross culvert is done.

Transfer Station – Timothy Coston:

- a) Tim said David has been out of work with a back injury.
- b) Theresa said that we have received another application for part-time position at the Transfer Station and Tim will give the applicant a call.

Animal Control Officer – Kim Bolduc-Bartlett:

- a) Theresa reported that we have had an abundance of calls on feral cats.
- b) Theresa said the animal shelter contacted her that they will only take in 3 feral cats per week per town.

Cemetery Sexton – Joyce Perry:

- a) Theresa said Joyce was at the cemetery all day and not able to attend this meeting, so Theresa is reading the minutes from the Veterans Memorial Meeting & the Cemetery Committee Meeting. There were several

fundraiser ideas brought up at the meetings and we are getting closer to the amount that we need to do the memorial!

- b) Joyce had a full burial yesterday and there is a cremation coming on the 24th. Theresa said that Wayne (one of our grave diggers) has been helping a lot with cleaning up around the Conex.
- c) The Turf Doctor did some seeding today and said that the treatment is still working on that stubborn weed. He will be back again in the spring before the cemeteries reopen.
- d) Joyce called to get 3 estimates on the landscaping of the Veterans Memorial.
- e) Joyce removed the sign from Rest Haven and taking it home to repaint.
- f) Theresa received a call today from a lady who complained that a truck was in the way at the cemetery and when she backed her car out, she scratched the whole side of her car on a bush. Theresa explained that the truck was parked there because they were doing work on the cemetery.
- g) It's time for the removal of flags at the cemeteries and Richard H. Gray, Jr. said that the Boy Scouts will do it as a project.

Public Comment:

- a) Tom Reed said that the Reed Road looks good.

Consideration of Warrants # 11 and # 12:

Ronald F. Brann made a motion to approve Warrants # 11 and # 12 seconded by Richard H. Gray, Jr. and approved 5-0-0.

Town Manager's Items:

- a) Theresa had 3 junkyard permits for approval:
 - 1) Allen Rogers
 - 2) Stanley Pelletier
 - 3) Millard Nickerson III

Theresa said she talked to Code Enforcement Officer, Arthur Strout regarding these and he said he had inspected them and found no problems. **Richard H. Gray, Jr. made a motion to approve the Junkyard Permits for Allen Rogers, Stanley Pelletier and Millard Nickerson III seconded by William Appel, Jr. and approved 5-0-0.**

- b) Welcome to Windsor Signs: Windsor Fair would like the Town to maintain these or they will take them down. There was much discussion and the decision was made that the one on Route 17 will be maintained by the Town and the other one can go away.
- c) We will be having a Public Hearing on the General Assistance 2019-2020 Appendices & Adoption on October 1st. Theresa said that Debbie will put up signs and advertise this.
- d) Theresa has signed us up for the electric speed signs.
- e) RFP has been postponed on the solar farm that RSU #12 was looking into.
- f) Theresa has a letter from Vern with 3 abatements. **Andrew Ballantyne made a motion to suspend as Board of Selectmen and to convene as Board of Assessors at 7:10 p.m. seconded by Richard H. Gray, Jr. and approved 5-0-0.**
 - 1) Acct# RE995 for a tax abatement of \$248.92 due to an error in the assessment of the building.
 - 2) Acct # RE508 for a tax abatement of \$254.00 due to the Homestead Exemption being omitted.
 - 3) Acct # RE366 for a tax abatement of \$640.08 due to an error in the land assessment which should have been assessed as Farmland.

William Appel, Jr. made a motion to approve the 3 abatements as presented at 7:12 p.m. seconded by Andrew Ballantyne and approved 5-0-0.

- g) Vern also had the 2019 Municipal Valuation Return for the Board to sign. **Ronald F. Brann made a motion to approve and sign the 2019 Municipal Valuation Return seconded by Richard H. Gray, Jr. and approved 5-0-0.** Richard H. Gray, Jr. asked about a yes or no answer that had not been checked and **Ronald F. Brann made a motion approve the 2019 Municipal Valuation Return with an amendment to include the yes/no box checked off seconded by Richard H. Gray, Jr. and approved 5-0-0.**

- h) **Andrew Ballantyne made a motion to adjourn as Board of Assessors at 7:46 p.m. and to reconvene as Board of Selectmen seconded by Richard H. Gray, Jr. and approved 5-0-0.**

Selectmen's Items:

- a) Rick would like Public Works to fix the shoulders on the end of Choate Road and 32.
b) Ray Bates received a complaint about the Vassalboro/Windsor line having a terrible dip on Legion Park Road. Theresa said that she will speak with the Town of Vassalboro regarding the sharing of the cost on this repair.

Ray Bates adjourned the Board of Selectmen Meeting at 7:52 p.m.

These minutes were approved as read by the Board of Selectmen on **October 1, 2019.**

The next Regular Board of Selectmen's Meeting on Tuesday, October 1, 2019 at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Debbie French
Board of Selectmen Secretary